

# MOTOR POWER EQUIPMENT

## EMPLOYMENT APPLICATION

4941 Midland Road • PO Box 80030 • Billings, Montana 59108-0030  
 Telephone 406-252-5651 Toll Free 800-332-7780 Fax 406-248-2010



APPLICANT INFORMATION									
Last Name			First			M.I.		Date	
Street Address					Apartment/Unit #				
City			State			ZIP			
Phone			E-mail Address						
Date Available			Social Security No.			Desired Salary			
How did you hear about us?		Billings Gazette <input type="checkbox"/> Monster <input type="checkbox"/> Job Service <input type="checkbox"/> Career Fair <input type="checkbox"/> Referral (Who?) _____							
Position Applied for:		Shift Desired: <input type="checkbox"/> Days <input type="checkbox"/> Afternoons/Evenings <input type="checkbox"/> Weekends							
Type of Employment: <input type="checkbox"/> FT <input type="checkbox"/> PT									
Do you have a current Driver's License		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Do you have a CDL <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/>			
Are you a citizen of the United States?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever worked for this company?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?			
Have you ever been convicted of a felony?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain			
EDUCATION									
High School									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>	
College/ Vocational									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/> Degree	
Other									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/> Degree	
SKILLS AND QUALIFICATIONS (SUMMARIZE ANY TRAINING SKILLS, LICENSES AND/OR CERTIFICATES THAT MAY QUALIFY YOU AS BEING ABLE TO PERFORM JOB RELATED FUNCTIONS IN THE POSITION FOR WHICH YOU ARE APPLYING)									
REFERENCES									
<i>Please list three professional references.</i>									
Full Name			Relationship			Phone			
Full Name			Relationship			Phone			
Full Name			Relationship			Phone			

<b>PREVIOUS EMPLOYMENT</b>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
<b>MILITARY SERVICE</b>			
Branch		From	To
Rank at Discharge		Type of Discharge	
<b>DISCLAIMER AND SIGNATURE</b>			
<p>Motor Power Equipment is an Equal Opportunity Employer we do not discriminate on the basis of race, creed, religion, color, or national origin or because of age, physical or mental disability, marital status, or sex when the reasonable demands of the position do not require an age, physical or mental disability, marital status, or sex distinction, genetic information sexual orientation, gender identity or expression, etc., or any other protected characteristic as established by federal, state and local laws.</p> <p>I expressly authorize Motor Power Equipment without reservation, to contact and obtain information from all references, employers, public agencies licensing authorities and educational institutions and to otherwise verify the accuracy of all information regarding me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding Motor Power Equipment or its agents for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.</p> <p>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</p>			
Signature		Date	